## Earl Spencer Primary School



## Responsible Internet Use and E-Safety

These rules help us to keep everyone safe when we use the computers.

- I will ask permission before using the Internet.
- I will only look at or delete my own files.
- I understand that I must not bring software or disks into school without permission.



- I will only e-mail people I know, or my teacher has approved.
- The messages and comments I post online will be polite and sensible.
- I understand that I must never give my full name, home address or phone number, or arrange to meet someone online.
- I will ask for permission before opening an e-mail or an e-mail attachment sent by someone I do not know.
- I will not use Internet chat rooms.
- If see anything I am unhappy with or I receive messages I do not like, I will tell a teacher immediately.
- I understand that the school may check my computer files and the Internet sites I visit.
- I understand that if I deliberately break these rules, I may not be allowed to use the Internet or computers.



The school may exercise its right to monitor the use of the school's computer systems, including access to web-sites, the interception of e-mail and the deletion of inappropriate materials where it believes unauthorised use of the school's computer system is or may be taking place, or the system is or may be being used for criminal purposes or for storing unauthorised or unlawful text, imagery or sound.